



## **The School Outdoors**

**Job Title:** Outdoor Educator (Level 1 and Level 2)

**Department:** Camps and Outdoor Education

**Employment Type:** Seasonal Part-Time / Seasonal Full-Time

**Number of Positions:** 12

**Reports to:** Manager of Camps and Outdoor Education

**Job Description:** The Mansfield Outdoor Centre is currently searching for Outdoor Educators, with experience working with school-aged children, to lead groups through their trip and deliver selected Outdoor Education programming.

Outdoor Educators have an important role to ensure groups have a successful field trip experience. Outdoor Educators are closely involved in all group facilitation and will be responsible for guiding groups throughout their day(s) on site. Outdoor Educators are leaders in Outdoor Education and serve as passionate and positive role models for group organizers and participants. Along with delivering programming, Outdoor Educators are responsible for cleaning the facility before and after a group's stay.

This position is offered as a seasonal part-time or seasonal full-time. Hours are dependant on group bookings. During the busy season (April-June and late September-early November) expect full-time hours. The Outdoor Education position is available from now until June with the option to stay on during the summer month (July & August) for camp. If not wanting to be involved in camp, the position would resume in September.

### **Responsibilities:**

- To be accountable to the Manager of Camps and Outdoor Education.
- To serve as a positive role model to other staff and students by participating in and leading programs.
- To complete duties and deliver programs that have been discussed with and assigned by the Manager of Camps and Outdoor Education.
- To welcome groups and guide them through their trip itinerary (deliver programming, run mealtimes, supervise students during clean-up duties, start and lead campfire programming, thanking groups and seeing them off).
- To communicate with teachers and students on site.
- To run as well as develop/improve, inclusive programming that follows our five principles of outdoor education: value safety, curriculum based, aid in social development, connection with nature, and inspire excitement.

- To reset program bins after running a program and to keep the program room organized.
- To lead groups in daily clean-up tasks (i.e. Cabins/ rooms, meal hall, etc.)
- To complete assigned clean up duties at the end of each group's visit.
- To familiarize yourself with the programs, the property, and the trail system
- To inform the Manager of Camps and Outdoor Education of all incidents.
- To complete incident reports.
- To ensure personal items, equipment and areas are always kept clean and neat.
- To attend training and work events.
- To work outside
- To work as part of a team with other staff members.
- To wear and maintain a clean uniform that is appropriate for the weather.
- To obey the policies and procedures as outlined in the staff handbook.
- To complete other duties as required.

**Qualifications:**

- Standard First Aid with CPR level C
- A clean Vulnerable Sector Check
- A completed high school diploma
- Experience working with school aged children and young adults.
- \*A completed college diploma and/ or university degree in early childhood education, children's education and development, teaching, or equivalent \*(Only Required for Outdoor Educator Level 2)

**Job Requirements:**

- Must be at least legal age of majority.
- Must have reliable source of transportation.
- Must be available weekdays and evenings with occasional weekend availability.
- Must have appropriate outdoor wear for various weather conditions.
- Must be passionate about the outdoors.
- Must be confident and silly during campfires.

**Salary by position below (plus 4% vacation pay):**

- Outdoor Educator Level 1: \$18.50/hour
- Outdoor Educator Level 2: \$20.00/hour
- Will be evaluated annually by the Manager of Camps and Outdoor Education as well as the Facility Manager

**To apply**, please submit a resume with cover letter and two current references, as well as copies of any obtained credentials (diploma, certification, training, etc.).

Please submit your application to [schools@mansfieldoutdoorcentre.ca](mailto:schools@mansfieldoutdoorcentre.ca).

This posting will remain open until all positions are filled.

We thank you for your interest; however, only those selected for an interview will be contacted.